## Why wait in long queues to pay your Community Service Fee?





### **PAY ONLINE**

Log into your community portal (overleaf) to pay your community service fee online and save time.



#### **SETUP AUTO PAY**

Setup Auto Pay instructions online for payment of all your community service fee invoices. We'll charge the quarterly amount for each invoice to your credit card on its due date.



#### **PAY AT SELF-SERVICE KIOSKS**

Pay through the new interactive payment kiosk located in your community. Residents can access the touch panel and follow instructions to make payments.

A transaction fee of AED 50 will be charged for payments made at the Tellers at the Customer Happiness Centre.

For assistance, please call 800 EMAAR (36227) or write to us at servicefees@ecm.ae

EMAAR COMMUNITY MANAGEMENT

# Take the easy way to pay your CSF

### **Community portals**

- www.arabianranches.ae
- www.dubaimarina.ae
- www.emiratesliving.ae
- www.thegreensandviews.ae
- downtowndubaicommunity.sakani.ae
- emaartowers.sakani.ae
- mistral.sakani.ae

### **Kiosk locations**

- Arabian Ranches Retail Centre
- The Ranches Souk -Arabian Ranches II
- Marina Walk South, Retail Area
- The Meadows Village
- The Greens Village
- Emaar Square, Building 2, Customer Happiness Centre

# How to pay your Community Service Fee (CSF) on your community portal

- 1. Log onto the community portal with your registered email address and password.
- 2. Choose the community for which you would like to view and complete payments for.
- 3. Select Community Service Fee to view your CSF summary for your selected property.
- 4. Select Pay Community Service Fee to view your pending payments.
- 5. Select the individual payments you wish to make and proceed.
- 6. Enter your details and pay.
- 7. An online receipt for your payment will be sent instantly to your registered email address.

You can also view your Statement of Accounts and Late Payment Fee on your community portal.

### How to setup Auto Pay online

1. Log on to the community portal with your registered email address and password.

- 2. Click on SETUP AUTO PAY.
- 3. Select the Invoices you wish to pay.
- 4. Enter your credit card details.

Amount of every invoice will be charged to your credit card on its due date and an electronic receipt will be sent to you once your card is charged successfully.