

Transponder Request Form

Please complete this form and submit it with relevant documents to communities@ecm.ae for approval. Once it is ready for collection, you will receive an email notification.

COMMERCIAL PROPERTY

Employee details

COMPANY DETAILS

APPLICANT DETAILS

| | | | |
|---------------------------------|---|--------------------------------|---------------------------------|
| Company name: | <input type="text"/> | <input type="checkbox"/> Owner | <input type="checkbox"/> Tenant |
| Applicant name: | <input type="text"/> | Designation: | <input type="text"/> |
| Bldg / level / unit no: | <input type="text"/> | Mobile no: | <input type="text"/> |
| Telephone no: | <input type="text"/> | License plate no: | <input type="text"/> |
| Email: | <input type="text"/> | Allocated parking bay no: | <input type="text"/> |
| Request for: | <input type="checkbox"/> New transponder(s) <input type="checkbox"/> Replacement | | |
| In case of replacement | Old transponder no(s)*: <input type="text"/> | Reason for replacement: | <input type="text"/> |
| Required documents (copy only): | <input type="checkbox"/> Car registration <input type="checkbox"/> Driving license <input type="checkbox"/> Emirates ID <input type="checkbox"/> Sale agreement* <input type="checkbox"/> Tenancy contract* | | |

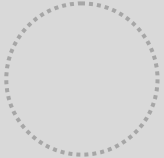
*As applicable (if you own the unit you occupy, you do not need to submit these documents.)

Terms and Conditions:

- The applicant must comply with the parking rules of the community and failure to do so will be considered as a Violation of the Community Rules
- Transponders will not be issued if there are any outstanding Community Service Fee (CSF) payments against the commercial unit
- The charge for a single transponder is AED 200; this also applies in cases of replacement and the previous transponder will be deactivated
- The number of transponders will be issued according to the number of parking bays allocated to the commercial unit
- Users and their respective companies must clearly define their assigned parking bays with their company signage. In case of replacement, a charge of AED 200 will be applicable and the previous transponder will be deactivated
- Misuse of transponders can lead to deactivation without prior notification to the applicant
- Emaar Properties PJSC or any of its subsidiaries, representatives etc bears no liability for any loss / damage that may arise from tailgating or aiding illegal access

I hereby acknowledge that I have read and understood the terms and conditions mentioned above. I also understand that my company will be charged a penalty fee if I do not comply with these terms.

Authorised personnel

| | | |
|------------------------------|----------------------|---|
| Name: | <input type="text"/> |  |
| Designation: | <input type="text"/> | |
| | | |
| Applicant's signature | Date | Company stamp |

| | | | | | |
|------------------|----------------------|------------|----------------------|-------|----------------------|
| Card received by | <input type="text"/> | Signature: | <input type="text"/> | Date: | <input type="text"/> |
|------------------|----------------------|------------|----------------------|-------|----------------------|

For office use only

| | | | | | |
|---------------------------------|--------------------------|----------------------------|----------------------|-------|----------------------|
| Request received on: | <input type="text"/> | Outstanding CSF payments*: | <input type="text"/> | | |
| New transponder no(s): | <input type="text"/> | Receipt no: | <input type="text"/> | | |
| Old transponder no(s)*: | <input type="text"/> | Payment receipt attached: | <input type="text"/> | | |
| Old transponder(s) deactivated: | <input type="text"/> | Card issued by: | <input type="text"/> | | |
| Required documents attached: | <input type="checkbox"/> | Signature: | <input type="text"/> | Date: | <input type="text"/> |
| Comments: | <input type="text"/> | | | | |

*If applicable